<u>Lemanu P. S. Mauga</u> *Governor*

<u>Talauega E. V. Ale</u> Lieutenant Governor

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AMERICAN SAMOA GOVERNMENT DEPARTMENT OF HUMAN RESOURCES PAGO PAGO, AMERICAN SAMOA 96799

Max Tuitele Acting Deputy Director Personnel/Administration

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PANDEMIC UNEMPLOYMENT ASSISTANCE (PUA) FEDERAL PANDEMIC UNEMPLOYMENT COMPENSATION ELIGIBILITY

Please check which of the following categories applies to you. You also need to provide specific details in the box below:

a. You have been diagnosed with COVID-19 or is experiencing symptoms of COVID-19 and are seeking a medical diagnosis
b. A member of your household has been diagnosed with COVID-19.
c. You are providing care for a family member or a member of your household, who has been diagnosed with COVID-19.
d. A child or other person in the household for which you are the primary caregiving responsibility is unable to attend school or another facility that is closed as a because of the COVID-19 public health emergency and such school or facility care is required for you to work.
e. You are unable to reach the place of employment because of a quarantine imposed as a direct result of the COVID-19 public health emergency.
f. You are unable to reach the place of employment because you have been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
g. You were scheduled to commence employment and do not have a job or are unable to reach the job as a direct result of the COVID-19 public health emergency
h. You have become the breadwinner or major support for a household because the head of the household has died as a direct result of COVID-19.
i. You quit your job as a direct result of COVID-19.
j. Your place of employment is closed as a direct result of the COVID-19 public health emergency.
k. You are an independent contractor who is unemployed, (total or partial) or is unable or unavailable to work because the COVID-19 public health emergency has severely limited your ability to continue performing our customary job.
I. Employees whose hours are reduced as a direct result of Covid-19.
m. Other: American Samoa Government public health emergency declarations declared by the Governor.

DOCUMENTS NEEDED

Self-Employers and Gig Workers:

- 1. Income tax returns (2019, 2020)
- 2. Business financial statements/records
- 3. Recent records connected to the business:
 - a. phone bill
 - b. electricity bill
 - c. business license/business permit
 - d. rental agreement
- 4. 3 Notarized letters from individuals having knowledge of the business
- 5. Other: Payment receipts to verify self-employment
- 6. Government Identification Card (or) Driver's License
- 7. Additional income earning statements
- 8. (if not U.S. Citizen or U.S. National) U.S Immigration "GREEN" Card
- 9. Social Security Card

Employees:

- 1. Government Identification Card (or) Driver's License
- 2. (if not U.S. Citizen or U.S. National) U.S Immigration "GREEN" Card
- 3. Social Security Card
- 4. Recent pay stubs/Payroll statements
- 5. Additional earnings statements
- 6. Tax returns statements (2019, 2020)
- 7. Bank statements showing direct deposits