

Honorable Lemanu P.S. Mauga
Governor

Honorable La'apui Talauega E. V. Ale
Lieutenant Governor



Max Tuitele
DHR Acting Director

Falo Johansson
Deputy Director

Lucille Thompson Leota
Acting Deputy Director

AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799

JOB ANNOUNCEMENT

Job Title: GIS Technician III (Planner)		Posting Date: June 27, 2024	Serial No.: 079-24
Department/Division: Department of Commerce		Closing Date: July 11, 2024	Announcement No.: 079-24
Type of Position: Temporary Appointment	Posting Type: Employment Opportunity/ Open to the Public	Pay Grade and Salary Range: GS-13/\$18,340 - \$48,760p.a.	

General Description:

Data management & analysis/organizing & enhancing existing systems.

Key Duties and Responsibilities:

- Perform data management and analysis and enhancing existing system to include data collection, management, & dissemination.
- Project planning, grant writing and report writing.
- Conduct training and education of staff and clients.
- Lead in spatial planning.
- Lead GIS regulatory activities & resource management.
- Oversees the ASGIS user group activities & meetings.
- Serve in professional capacity & work directly w/ASCMP & DOC staff to meet program goals & implement setup of department wide information systems.
- Design GIS products in use for coastal resource management.
- Work closely w/ASCMP staff to design web maps & arc server services.
- Post process GPS data collected in field.
- Train users and assist personnel in application use, programming use, or other technical computer skills.
- Train management and staff on programs for GIS.
- Incorporating GIS into LUPA database and PNRS tasks.
- Oversees the GIS/GPS education outreach activities.
- Perform other job-related duties as assigned.

This is an Equal Employment Opportunity Employer

Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799

Ph: (684) 633-4485/ Email: hr@americansamoa.gov / Fax: (684) 633-1139

"Commitment to Service and Integrity"

Knowledge, Skills and Ability:

- Must be physically fit for field work, possess a valid driver's license, organized, computer literate, and have exceptional communication, writing and interpersonal skills.
- Knowledge of ArGIS, ArcView & GPS Software; GIS/GPS & network support; ArcServer & Web Maps; Principles & techniques of geographic information systems; programmatic institutional knowledge; Methods & techniques of analyzing GIS data, assembling & compiling results; Translating between geographic projections.
- Ability to manage & motivate staff in absence of GIS Planner; Genuinely excited & enthusiastic about finding new solutions to coastal resource challenges through GIS; Compile & analyze GIS data; Implement, maintain & operate GIS.
- Communicate clearly & concisely, both orally & in writing; Use GPS hardware.

Academic and Experience Requirements:

- Applicants must have a master's degree from an accredited university or college plus 2 years of work experience.
- OR a bachelor's degree from an accredited university or college plus 3 years and 2 years of supervisory.
- Years of progressively responsible working experience may be substituted for portion of the academic requirement
- Salary will be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa'afetai tele,



Max Tuitele
Acting Director, Department of Human Resources

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