

Honorable Pulaali'i Nikolao Pula
Governor

Honorable Pulumata'ala Ae Ae Jr.
Lieutenant Governor



Titiaoali'i Dr. Asenati Ietitaia Sa'au-Umi
DHR Acting Director

Max Tuitele
Deputy Director

Falo Johansson
Deputy Director

AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799

JOB ANNOUNCEMENT

Job Title: <i>Food Safety Officer</i>		Posting Date: <i>February 04, 2025</i>	Serial No.: <i>024-25</i>
Department/Division: <i>Agriculture</i>		Closing Date: <i>February 18, 2025</i>	Announcement No.: <i>024-25</i>
Type of Position: <i>Permanent Appointment</i>	Posting Type: <i>Employment Opportunity/ Open to the Public</i>	Pay Grade and Salary Range: <i>GS-10/\$16,917 - \$42,267p.a.</i>	

General Description:

Is responsible for ensuring that food products are safe for consumption by enforcing health and safety regulations, inspecting food processing facilities and educating businesses on best practices. Food safety officers work in various sectors ensuring compliance with local, state and federal food safety standards.

Key Duties and Responsibilities:

- Inspect equipment and facilities to ensure they meet health and safety standards.
- Ensure that food establishments comply with local, state and federal food safety laws and regulations such as USDA and FDA guidelines.
- Keep businesses informed about new or changing food safety regulations and industry standards.
- Investigate foodborne illness outbreaks or customer complaints related to food safety.
- Collaborate with Public Health departments, food industry professionals and regulatory agencies to manage and resolve food safety incidents.
- Maintain accurate records of inspection, violations, corrective actions and investigations.
- Ensure that the food business maintains required documentation, such as sanitation logs and food safety trainings certificate.
- Develop and recommend risk strategies to reduce the likelihood of contamination or food safety hazards.
- Assist in developing, reviewing and implementing food safety policies, regulations and guidelines.
- Work with government agencies to establish and update food safety protocols to reflect the latest scientific and regulatory developments.

This is an Equal Employment Opportunity Employer

Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799
Ph: (684) 633-4485/ Email: hr@americansamoa.gov / Fax: (684) 633-1139
"Commitment to Service and Integrity"

Knowledge, Skills, and Ability:

- Strong analytical and problem-solving skills to identify food safety hazards and develop corrective measures.
- Experience working in food safety, public health, food manufacturing or a regulatory role is highly desirable.
- Communicate clearly & concisely, both orally & in writing.

Academic and Experience Requirements:

- Applicants must have a bachelor's degree from an accredited university or college plus two (2) years of working experience.
- Years of progressively responsible working experience may be substituted for a portion of the academic requirement.
- Salary will be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa'afetai tele,



Titiaoali'i Dr. Asenati Ietitaia Sa'au-Umi
Acting Director, Department of Human Resources

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