

Honorable Lemanu P.S. Mauga
Governor

Honorable La'apui Talauega E. V. Ale
Lieutenant Governor



Max Tuitele
DHR Acting Director

Falo Johansson
Deputy Director

Lucille Thompson Leota
Acting Deputy Director

AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799

JOB ANNOUNCEMENT

Job Title: Legal Counsel	Posting Date: June 11, 2024	Serial No.: 072-24
Department/Division: Governor's Office	Closing Date: July 02, 2024	Announcement No.: 072-24
Type of Position: Temporary Appointment	Posting Type: Employment Opportunity/ Open to the Public	Pay Grade and Salary Range: \$65,000 - \$80,000 p.a.

General Description:

The Office of the Governor of American Samoa seeks an attorney to serve as Legal Counsel for the Honorable Lemanu P. S. Mauga. The Legal Counsel must be comfortable balancing a fast-paced environment and long-term projects that involve novel areas of the law. Broad experience in government and legislative drafting is especially valued. American Samoa is a territory that consists of tropical islands in the South Pacific. It has a unique political status among U.S. territories, giving rise to interesting legal issues. The territory will provide transportation for the person selected and their immediate family to the Territory. Work can begin remotely, but the Legal Counsel must move to American Samoa.

Key Duties and Responsibilities:

- Provide legal advice to the governor, lieutenant governor, and senior staff in the governor's office.
- Draft legal and non-legal documents, including correspondences, memoranda, executive orders, appointments, and administrative requests for legislation.
- Review legal and non-legal documents for the Governor including correspondences, leases, land use permits, applications, clemency requests, contracts, approvals, and various waiver requests.
- Take preemptive measures to avoid legal risks and conflicts.
- Review, analyze, and advise on numerous, varied, and complex legal issues spanning the full scope of the territorial government's legal and policy needs.

This is an Equal Employment Opportunity Employer

Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799
Ph: (684) 633-4485/ Email: hr@americansamoa.gov / Fax: (684) 633-1139
"Commitment to Service and Integrity"

Knowledge, Skills, and Ability:

- Must be admitted to a bar in a U.S. jurisdiction and eligible to be admitted to practice law in American Samoa (American Samoa has liberal rules for admission for US licensed attorneys)
- Able to interpret territorial and federal laws, rules, and regulations
- Willing and able to commit to a 2-year contract on a small, remote, tropical island in the South Pacific

Academic and Experience Requirements:

- Applicant must have a master's degree from an accredited college or university plus four (4) years of work-related experience, 2 years of supervisory capacity.
- OR a bachelor's degree from an accredited university or college plus 5 years of work related experience and 3 years of supervisory capacity.
- Years of progressively responsible working experience may be substituted for a portion of the academic requirement.
- Salary may be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa'afetai tele,



Max Tuitele

Acting Director, Department of Human Resources

This is an Equal Employment Opportunity Employer

Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799

Ph: (684) 633-4485/ Email: hr@americansamoa.gov / Fax: (684) 633-1139

"Commitment to Service and Integrity"